

Teaching and Learning Training Program Information

The Ohio State University College of Pharmacy Teaching and Learning Training Program

Mission - The mission of the Ohio State University College of Pharmacy Teaching and Learning Training Program (TLTP) is to develop and enhance the teaching skills of post-graduate trainees and prepare trainees for future teaching opportunities in the classroom and practice environment.

Description - Trainees in academic post-professional programs (i.e. residency, fellowship, graduate programs) may have little formal instruction in educational pedagogy or teaching skills, but often are given significant responsibility for didactic and clinical teaching. This year-long program will begin with a concentrated training session in July followed by targeted programming throughout the year. Participants will be supported by faculty from the College of Pharmacy, the College of Pharmacy Office of Educational Innovation and Scholarship, practitioners from community partner sites and the Ohio State University Wexner Medical Center, as well as peers in a community of learners. Participants will be provided with opportunities for teaching that may include didactic teaching in large and/or small groups, facilitation of assessment and interprofessional activities, and clinical teaching of experiential students at all levels of learning. Additional activities may include observance of faculty governance, facilitation of peer training, and opportunities for engagement in scholarly activities related to teaching and learning.

Outcomes – Each participant will:

1. Complete an assigned Teaching Assistant (TA) role in a PharmD or undergraduate course, or an equivalent experience across several courses
2. Complete at least five teaching development activities
3. Develop a Teaching Portfolio that includes teaching philosophy, experiences, feedback, and reflection

Requirements for Certificate of Completion

Teaching Experiences

Classroom Teaching

100-150 hours required. *Examples include:*

- Serving as a Teaching Assistant (TA) for a course (includes direct instruction, assessment, and learning activity development)
- Delivering lectures or facilitating workshops
- Facilitating Interprofessional Education (IPE) activities through the College of Pharmacy

Participate in at least one **Program Level Assessment** activity during



Requirements for Certificate of Completion, Continued

Teaching Development

Attendance in-person at daylong annual **Summer Teaching Workshop (STW)** in mid-July
Attendance at ≥5 additional approved teaching development activities. *Examples include:*

- Teaching Roundtables offered monthly through College of Pharmacy
- Teaching seminars or sessions through university teaching resources (Drake Institute of Teaching and Learning, Office of Distance Education and eLearning, etc.)
- Other approved sessions through professional organizations

Meeting with assigned Teaching Mentor throughout the year

Meeting with RPD (quarterly – associated with individualized learning plan)

Reflection

Create a written reflection after **each** teaching experience and teaching development activity

Teaching Portfolio

Develop a **Teaching Portfolio** that is reviewed and approved by assigned Teaching Mentor.

Requirements for the Teaching Portfolio include:

- **Updated CV**
- **Teaching Philosophy**
- **Documentation of Teaching Experiences (100-150 hours of classroom-based teaching)**
 - Teaching Activities Log
 - Description of teaching activities and responsibilities
 - Course syllabi with highlighted role
 - Examples of teaching materials that were created or enhanced
 - Objectives, course content, examination materials, etc.
 - Materials for use in the classroom or on rotation
 - Evaluation of teaching
 - by course instructor
 - by students (didactic and experiential)
 - by teaching mentor
- **Teaching Development Activities (Attendance at ≥5 teaching development activities)**
 - Agenda/Slides from activity or program
- **Reflections (on each experience and activity)**
 - Self-reflection on teaching experiences
 - Lessons learned and changes you will make
 - Reflections about teaching development activities
- **Training Requirements (Certificates of Completion)**
- **Future Teaching Plan**

In order to receive a Certificate of Completion for the TLTP, residents must successfully complete all assigned teaching including assignments outside of the classroom. Residents must also submit a completed a Teaching Portfolio (reviewed and approved by their teaching mentor) **by June 1**.

Completed Teaching Portfolios will be reviewed by the TLTP Task Force to ensure all requirements have been met. Upon successful completion, a Certificate of Completion for will be distributed at the end of year residency celebration or provided to the RPD for distribution at the end of the residency year.

Program Contacts

For questions about the Teaching and Learning Training Program, please contact:

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